

Minutes of the 9th Meeting of the General Body of Information Technology Development Agency (ITDA) held at 10:00 a.m. on 12 March 2020 at CS Conference Hall Secretariat, Dehradun

The 9th meeting of the Governing Body (GB) of ITDA was held under the Chairmanship of Shri. Utpal Kumar Singh, Chief Secretary Uttarakhand and Chairman Governing Body of ITDA, on 12 March 2020 at 10:00 a.m. at CS Conference Hall Secretariat, Dehradun.

The following members of the Governing Body were present:

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|--|-------------------------|
| 1. Smt. Manisha Panwar, Pr. Secretary Industries | Member |
| 2. Shri. R. K. Sudhanshu, Secretary IT | VC, Governing Body ITDA |
| 3. Shri. Amit Singh Negi, Secretary Finance and Planning | Member |
| 4. Shri. Amit K Sinha, Director ITDA | Member Secretary |
| 5. Shri. V. K. Yadav, Addl. Secretary IT | Member |
| 6. Shri. S. S. Waldia, Addl. Secretary Karmik | Member |
| 7. Shri. Manish Kumar Upreti, Finance Controller ITDA | Member |
| 8. Shri. Shankaran, SIO NIC USU | Member |

The Member Secretary declared the quorum present and placed the agenda items before the Governing Body.

The following were the matters placed, decisions taken and directions given by the Governing Body after due diligence and deliberations:

sl.	ITEM	Decision and Directions of Governing Body
1.	Confirmation of minutes of the last Governing Body meeting held on 11/12/2018:	The Governing Body approved the minutes of the previous meeting held on 11/12/2018. The Chairman also reiterated that meetings of the Governing Body should be held regularly and atleast two meetings be convened every year.
2.	Action taken report (ATR) on the minutes of the last Governing Body meeting held on 11/08/2018:	The ATR was placed before the Governing Body. The Governing Body directed that the activities which hereto are not complete should be completed in a time bound manner.

<p>3. Minutes of the Executive Committee(EC) meeting held on 11/03/2020 and the matters recommended by the EC to the Governing Body were placed before the Governing Body. Matters recommended by EC were as follows:</p> <p>i. Release of remuneration of TFM, Manager (Procurement) and Manager(Training) <i>Decision of EC: Based on the recommendation of FC, ITDA and Director ITDA after due diligence and deliberations the EC resolved to recommend to Governing Body of ITDA, the release of pending remuneration of TFM, Manager (Procurement) and Manager (Training).</i></p>	<p>The minutes of the EC meeting held on 11/03/2020, placed before the Governing Body were ratified.</p> <p>The Governing Body approved the release of pending remuneration of TFM, Manager (Procurement) and Manager (Training).</p>
<p>ii. Construction of canteen in IT Bhawan using e-waste: <i>Decision of EC: After deliberations the EC resolved to recommend the matter to Governing Body of ITDA for approval.</i></p>	<p>The Governing Body approved the construction of canteen in IT Bhawan as per approved norms.</p>
<p>iii. Requirement of 4000 sq m additional land adjoining IT Bhawan. Following are already located in IT Bhawan: ITDA, DARC, SDC, NOC, CM Helpline, ICC (Initial encroachment in 400 sq m of the allocated); Space required because of Space crunch, Limited space for DRONE training and R & D, SDC staging area limited (Department onboarding), Allied Activities related to Drone, COE for Cyber Security, e-Waste workshop, E-District 2.0 Development Team <i>Decision of EC: The EC after discussions directed that benefits which shall accrue should be documented and the matter should be placed before the Governing Body of ITDA.</i></p>	<p>The Governing Body decided that the request should be made to SIIDCUL and MD SIIDCUL should be approached to place the request as an agenda item in the forthcoming Board meeting of SIIDCUL.</p>

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[Signature]

iv. Allocation of space to Doon Smart City Ltd.,(DSCL) for ICCC-In lieu DSCL is providing: Augmented computing and storage in SDC:HCl-700 Core, 11 TB RAM, 1PB Storage, Bare Metal- 300 Core, 4.4 TB RAM, 1 PB Storage. It was informed to the EC that due to urgency of requirement and to implement ICCC of Dehradun Smart City, space was provided on the 3rd Floor of IT Bhawan and in lieu DSCL is providing additional computing, memory and storage infrastructure at the SDC.

Decision of EC: *The EC after deliberations recommended that post-facto approval of the Governing Body of ITDA should be sought. EC also recommended that an MoU should be signed between DSCL and ITDA to document the mutual obligations of the parties. EC further recommended that ITDA should also charge rent and expenses on electricity, water, connectivity and other services/utilities.*

v. "Aadhaar" Kit procurement, AUA License, Hardware Security Module (HSM): 20 kits for Rs. 25 lacs being procured (Technical evaluation of 07 bids in process). Rs. 23.6 lacs - paid to UIDAI as Licence fee for Aadhaar Authentication User Agency (AUA). DPR for setting up HSM for Authentication at a cost of Rs. 1.925 crores submitted for approval and funding to State government.

Decision of EC: *FC ITDA confirmed to the EC that Uttarakhand Procurement Rules have been followed for the procurement. EC noted and approved the matter.*

vi. Empanelment / Selection of agencies by ITDA - State government for Capacity Building (CB) activities planned under CB II scheme of NeGD: Recommendation letter of Secretary, MeitY to engage 12 agencies empanelled. Proposal to adopt list of 12 MeitY empanelled agencies by

The Governing Body gave post-facto approval to the allocation of space in IT Bhawan to Dehradun Smart City Limited, because of which DSCL has been able to substantially improve its overall ranking pan India. Governing Body also approved the signing of MoU between ITDA and DSCL. However on the matter of charging rent it was decided that as at present DSCL does not have enough revenue generation so no rent should be charged. DSCL has also shared its Server resources with SDC which will be reflected in the MoU between ITDA and DSCL. The decision on rent may be reviewed after two years. The proposal for charging recurring expenses form DSCL on utilities such as electricity, water, connectivity, power backup and housekeeping was approved.

The Governing Body decided that funds of Finance Commission for Aadhaar available with the State Nodal Registrar UID (Secretary IT) may be utilized for Hardware Security Module (HSM) in consultation with the Finance Department.

Director ITDA informed that a letter from Secretary Min. of Electronics and Information Technology (MeitY) has been sent in which a panel of 12 agencies has been forwarded for engagement by States for Capacity Building activities. The Governing Body approved that the matter may be sent to the IT

<p>ITDA/State. <u>Decision of EC:</u> EC after deliberations approved the proposal and recommended it to be put to Governing Body and later to the IT Department for approval.</p>	<p>vii. C-DAC nomination: Recommendation letter of Secretary, MeitY for engaging C-DAC for various IT related activities. Proposal to adopt C-DAC on a single source basis nomination. <u>Decision of EC:</u> EC after deliberations approved the proposal and recommended it to be put to Governing Body and later to the IT Department for approval.</p>	<p>viii. Proposed plan for CALC activities under ITDA: Approval for operationalising the activity (PMC- 01 DBA, 02 Accountant/ Accounts Assistants, 01 DEO, 02 Runners/MPW), Courses to be mapped to NSQF, Tie up with NIELIT for Center Accreditation and future courses. <u>Decision of EC:</u> EC recommended that ITDA should revisit the structure and seek posts through IT Department. EC further recommended that ITDA should make efforts to tie up with NIELIT and seek guidance from Governing Body of ITDA.</p>	<p>ix. Pending HR related matter of TFM: <u>Decision of EC:</u> EC advised that contract may be signed and matter of arrear be referred to IT Department for resolution.</p>	<p>Department for further action as per rules.</p> <p>Director ITDA informed that a letter from Secretary Min. of Electronics and Information Technology (MeitY) has been sent in which C-DAC has been recommended to be engaged for various IT related activities by the States. The Governing Body approved that the matter may be sent to the IT Department for further action as per rules.</p> <p>The Governing Body endorsed the decision of EC and approved that ITDA should work towards providing certified computer education of quality which is universally recognized through the CALC centers. Further it was directed that rating of the centers may also be taken up.</p> <p>The Governing Body approved that the contract must be signed and matter of arrear be referred to the Secretary (IT)/Vice Chairman ITDA, to take final decision with the consultation with Secretary (Finance), if required.</p>
<p>4.</p>	<p>Wifi at Raj Bhawan Dehradun: The pending issue of installation of Wifi at Raj Bhawan Dehradun came up for discussion and it was informed to Governing Body that a Writ Petition has been</p>	<p>The Governing Body advised that effective follow up be done and Chief Standing Counsel may also be requested for early disposal of the matter.</p>		

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	<p>filed in the Hon'ble High Court of Uttarakhand at Nainital, against the new tender which had been issued by ITDA for Wifi at Raj Bhawan Dehradun, further it was told that ITDA has appointed a lawyer in the matter and the case is being contested.</p>	
5.	<p>Services under eDistrict 2.0: It was informed to Governing Body that by June 2020 a total of 217 services would be brought under the umbrella of eDistrict 2.0. The IT departments has allocated SeMT resources to various departments for identification of services and identifying areas where IT could be utilized for public service delivery.</p>	<p>The Governing Body directed that eDistrict 2.0 may be integrated to CM Dashboard Utkarsh and timeline of implementing 217 services by 30 June 2020 be adhered to.</p>
6.	<p>Uttarakhand State Wide Area Network (UKSWAN): The Governing body was informed that Phase-I of UKSWAN upgradation has been completed in five districts and remaining eight districts are being taken up in Phase-II.</p>	<p>The Governing Body directed that the target number of offices to be connected should be worked out and a detailed plan should be put in place to achieve saturation for horizontal connectivity.</p>
7.	<p>Cyber Crisis Management Plan: It was informed to the Governing Body that the committees have been formed and after meeting scheduled for 24/03/2020 under the Chairmanship of Chief Secretary, note for the Hon'ble State Cabinet would be prepared for approval.</p>	<p>The Governing Body directed that effort may be made to place the matter before the Hon'ble State Cabinet within the month of March 2020 itself.</p>
8.	<p>Drone and Aerostat Balloon: The Governing Body was informed that PoC for Aerostat Balloon has been done and a workshop was conducted by Professor Pant from IIT Mumbai for exploring utility of the Aerostat for near-static surveillance during large crowd events in places like Haridwar. It was also told that the Drone Application Research Center has imparted training to resources of various agencies like Police, SDRF, Polytechnics etc., and various departments are approaching for various drone applications like getting field surveys done. It was being felt that active support of Technical Education and Skill Development Departments is required for including Drones in their curriculum.</p>	<p>The Governing Body directed that sustenance of training programs should be of paramount importance. The training calendar for drone activity should be drawn up and efforts may be made to get confirmations from the departments. Coordination at the department level should be done for inclusion of courses in the curricula at Technical Education and Skill Development departments.</p>

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9.	It was informed to the Governing Body that Video Conferencing (VC) facility has been setup across platforms including mobile phones. Almost 25 concurrent VC sessions can be held with maximum of 200 locations.	The Governing Body directed that a formal launch of the VC facility may be arranged at the earliest.
10.	"Aadhaar" saturation in Uttarakhand: The Governing Body was informed that overall progress of Aadhaar in Uttarakhand is satisfactory but there is a wide gap in the enrollment of 0 to 5 years and 5 years to 18 years age groups, despite Aadhaar enrollment kits being provided to Districts. It was also suggested that Common Service Centers (CSCs) could also be engaged for this work.	The Governing Body directed that State Nodal Registrar UID (Secretary IT) may hold a meeting over VC with the District Magistrates and later a review meeting over VC be scheduled under the Chairmanship of Chief Secretary. Regarding engagement of CSCs for Aadhaar work it was directed that the matter be taken up with the CEO CSC SPV.
11.	CM Helpline 1905: It was informed to the Governing Body that CM Helpline 1905 activity has been shifted to ITDA and it has been made functional from IT Bhawan. ITDA is conducting regular training for the Call center and department staff to handle grievance related matters of the departments.	The Governing Body directed that the data from CM Helpline and CM Dashboard should be shared for monitoring /review with Finance and Planning Departments.
Other matters taken up with the permission of the Chairman:		
12.	Digilocker: It was informed that some of the departments like Transport have started issuing their documents like Driving Licence and Registration Certificates over Digilocker, this provided facilitation to citizens and anytime the documents can be viewed/verified.	The Governing Body advised that the utility of Digilocker be placed in Committee of Secretaries meeting so that more departments adopt it. Further efforts should be made to maximize the opening of Digilocker by citizens.
13.	Opening of CSCs in thinly populated hill areas of the State: It was informed that due lack of financial viability in the remote hill areas where there is extremely low population density and connectivity is also a challenge, opening of CSCs by Village level entrepreneurs to provide services to citizens is not feasible. It is proposed to work out a subsidy scheme for CSCs.	The Governing Body directed that the scheme be worked out and concurrence of Finance department be taken.

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14.	Levy of charges for usage of SDC Facility: It was informed to the Governing Body that the State Data Center (SDC) is functional and various departments are using the facility. It was however to be decided whether any charges are to be levied on the departments.	The Governing Body directed that as both the departments and ITDA incur expenses from State budget so in order to avoid duplicity there is no point in levying charges on State government departments. However the Corporations who utilize SDC services may be offered the services free of charges for first year and later they may be charged for SDC services at a rate lower than the commercial rates of industry.
15.	Declaring ISP and TSP as Industry for Subsidy: It was informed to the Governing Body that Internet Service Providers (ISPs) and Telecom Service Providers (TSPs) should be declared as an industry as it also involves investment in Towers, Communication equipment etc. in addition to software and band width.	The Governing Body approved of the proposal and directed that the proposal should be sent to Industry department for inclusion in the list of industries qualifying for subsidy.


The meeting ended with a vote of thanks to all present.


 (Ramesh Kumar Sudhanshu)
 VC, Governing Body ITDA/Secretary IT

ITDA/

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 (Amit Kumar Sinha)
 Member Secretary Governing Body ITDA/
 Director ITDA

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