



ITDA

IT DEVELOPMENT AGENCY (ITDA)

Information & Science Technology Department
Government of Uttarakhand
IT Bhawan, IT-07, IT Park, Sahastradhara Road,
Dehradun - 248001

0135-2608330

diritda-uk@nic.in

SHORT TERM NOTIFICATION FOR INVITATION OF QUOTATIONS FOR REPAIRING, UPGRADATION AND PURCHASE OF CONSUMABLES FOR PRUSA I3 MK3S 3D PRINTER AT ITDA

The reputed firms and authorized suppliers/dealers are invited to submit their most competitive quotation (in format annexed) for the following:-

S.N.	Particulars	Quantity (in nos.)	Delivery Period	Destination	Installation Requirement (Yes/No)
1	Repairing, Upgradation and Purchase of consumables for Prusa i3 MK3s 3D Printer	01	One Week	IT Bhawan, ITDA Dehradun	Yes

Terms & Conditions

- a) The contract shall be for the full quantity as described above. Corrections, if any, shall be made by crossing out, initialing, dating and re writing. The quantity may increase or decrease as per actual requirement.
- b) All duties, taxes and other levies payable on the raw materials and components shall be included in the total price.
- c) Sales tax in connection with the sale shall be shown separately.
- d) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- e) The Prices shall be quoted in Indian Rupees only.
- f) Each bidder shall submit only one quotation.
- g) Quotation shall remain valid for a period not less than 30 days after the deadline date specified for submission.
- h) The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which
 - (a) Are properly signed; and
 - (b) Conform to the terms and conditions, and specifications.
- i) The Quotations would be evaluated for separately for each item. Sales tax in connection with sale of goods shall not be taken into account in evaluation.
- j) The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.
- k) Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
- l) The bidder whose bid is accepted will be notified of the award of contract prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the supply order.
- m) Payment shall be made after delivery of the goods and its satisfactory installation (on the basis of submission of original documents).

n) Warranty/ guarantee of above said items shall be applicable in writing.

o) Bidders are requested to provide Quotation on its Letter Head in favour of Director, ITDA within three days from the date of signing of this letter, through email or through registered post/ by hand on the below mentioned address ***in sealed envelope superscripted with "Quotation for Repairing, Upgradation and Purchase of consumables for Prusa i3 MK3s 3D Printer at ITDA"*** on following Address through registered post or by hand on the below mentioned address:-

Name: Director, ITDA

Address: IT Bhawan, IT Park, Plot No IT-07, Shastradhara Road, Dehradun

Telefax – 0135-2608330

p) In case of any clarification, the firm/vendor can contact on the above mentioned address during office hours (10.00 a.m to 05.00 p.m)

Authorized Signatory

(Signature)

Copy:

1. Notice Board, ITDA, IT Bhawan, IT Park
2. Notice Board, Secretariat, Dehradun
3. Notice Board, DM Office, Dehradun
4. ITDA's Website url: **<http://www.itda.uk.gov.in/tenders>**

Authorized Signatory

(Signature)

FORMAT OF QUOTATION

S. No.	Description	Specifications	Qty. (in nos.)	Unit	Quoted Unit Rate in Rs.	Total Amount	
						In Figures	In Words
	TOTAL						
	Tax etc.						

Gross Total Cost : Rs.

We agree to supply above item in accordance with the technical specifications for a total contract price of Rs.(amount in figures) (Rs. amount in words) within the period specified in the Invitation for Quotations.

We also confirm that the normal commercial warrantee/guarantee of months shall apply to the offered item.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

**Signature of Supplier
With sealed stamp
(with contact no., email id)**